Vault Deployment for End-Users

There are two ways for end-users to access and use Vault, either by using Finder or a client like Mountain Duck. This guide provides instructions for accessing and using Vault with Finder or Mountain Duck.

Using Vault with Finder

Note: The following guide provides instructions for accessing and using Vault on systems using a Crush FTP server. Instructions may vary depending on the FTP server in use. Contact the XQ support team for additional troubleshooting if needed.

After an administrator has deployed Vault, end-users can access and use Vault using Finder with the following steps:

Step 1

From your Mac, launch **Finder** and click **Go** from the Finder toolbar.
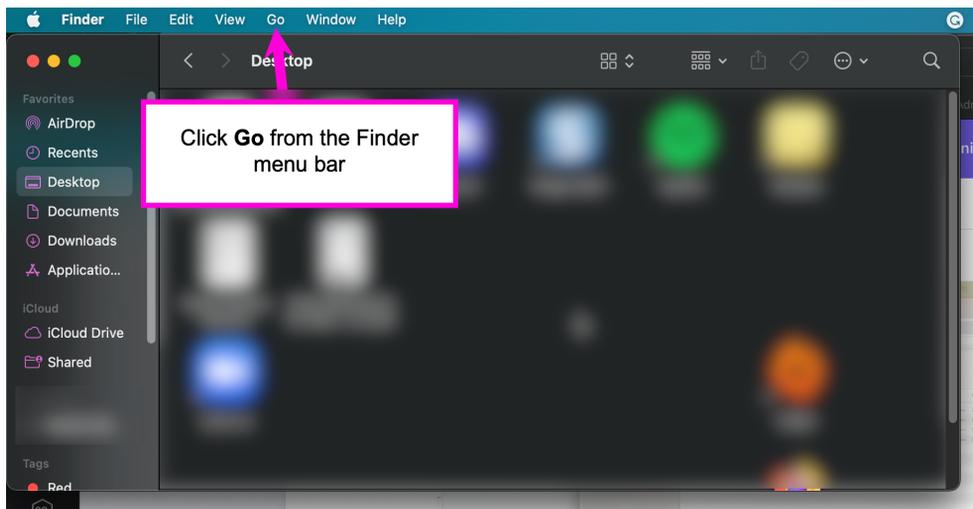
Step 2

From the **Go** menu, click **Connect to Server...** or press **Command + K** on your keyboard.
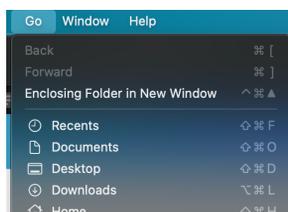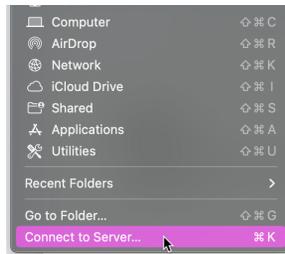
Step 3

In the Connect to Server window, enter the **Server Address** provided by your administrator and click **Connect**. Click **Continue** on the Verify Certificate pop-up windows to continue.

Note: Server Addresses may vary depending on the FTP server in use and how your administrator configures the server.

Step 4

After clicking **Connect**, a login window will appear. Click the **Registered User** radio button and enter the **User Name** and **Password** provided by your administrator. Click **Connect** to continue.

Step 5

After completing the login, you are authenticated to the server. Locate your server from your **Finder** window under **Locations**.

Step 6

To use the server, drag and drop files into the server. When a file is added to the server location, the file is pushed to the deployed remote server, encrypted, and stored.

Step 7

To disconnect from the server, click the **Eject** button next to the server in **Finder**.

Using Vault with Mountain Duck

After an administrator has deployed Vault, end-users can access and use Vault using Mountain Duck with the following steps:

Step 1

Click **Launchpad** and open **Mountain Duck**.

Step 2

Click the **Mountain Duck** icon from the toolbar and click **Open Connection...**
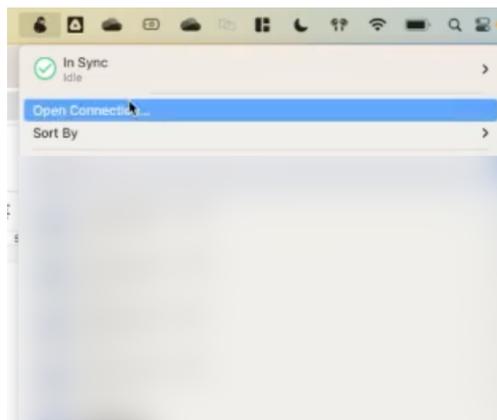
Step 3

Click on the **WebDAV (HTTPS)** drop-down and select the connection protocol provided by your administrator.

Note: The user must click on **WebDAV (HTTPS)** before selecting the connection protocol. Once **WebDAV (HTTPS)** has been selected, the user can select the required protocol from the drop-down menu.

Fill in the following fields:

- **Nickname** - Provide a recognizable nickname for your connection.
- **Server** - Enter the IP address or URL provided by your administrator for your deployed remote storage.
- **Port** - Enter the port number provided by your administrator.
- **Username** - Enter the username provided by your administrator.

- **Password** - Enter the password provided by your administrator.
- **(Optional) Private Key** - You can use a Private Key instead of a username and password. Enter your Private Key if provided by your administrator.
- **(Optional) Path** - Some administrators may provide a path value. If provided, enter your path value.
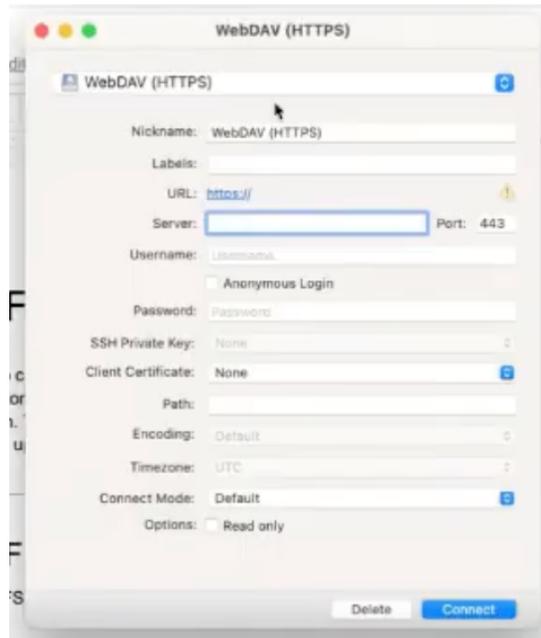
After filling out the necessary fields, click **Connect**.

Step 4

After connecting, you are authenticated to the server. Locate your server using **Finder**. The server will use the nickname you provided in Step 3.

Step 5

To use the server, drag and drop files into the server. When a file is added to the server location, the file is pushed to the deployed remote server, encrypted, and stored.

Step 6

To disconnect from the server, click the **Mountain Duck** icon from the toolbar. Locate your connection bookmark, hover over the server name, and click **Disconnect**.